

FACILITIES MEETING MINUTES ⁱ

New Bedford Public Schools
Paul Rodrigues Administration Building
455 County Street, Room 119
New Bedford, MA 02740

Facilities Subcommittee Meeting
September 10, 2020
5:00pm – 5:30pm

Present: Mr. Bruce Oliveira, Mr. Joshua Amaral
Also in attendance: Mr. Andrew O’Leary, Mr. Al Oliveira (remote)

The meeting commenced at 5:09 pm.

The minutes from the February 6, 2020 Facilities Subcommittee Meeting were reviewed. Voted unanimously on a motion by Mr. Amaral and seconded by Mr. Bruce Oliveira to approve the minutes.

Mr. Al Oliveira presented the Districts Custodial Disinfecting Plan. Mr. Al Oliveira explained a breakdown of the key factors associated with the plan, such as types of chemicals used, type of equipment used and when disinfecting was expected to be employed.

Mr. Al Oliveira reviewed the maintenance work order charts and graphs and spoke about the process of how a work order gets initiated, work performed and completed. Mr. Bruce Oliveira questioned how would a Principal get informed that a task was completed by Facilities. Mr. Al Oliveira mentioned that moving forward that Facilities would contact the Principals weekly that a specific task and/or work order was completed.

Mr. Andrew O’Leary updated the status of the Bala reports. Mr. Bruce Oliveira questioned how were we planning to start acting on the Bala reported items. Mr. Al Oliveira mentioned that Facilities started to correct the “low lying fruit items”. The moderate work recommended items would be scheduled and procured. The larger items would be required to be placed into the capital upgrade plan. Mr. Bruce Oliveira questioned if a report could be generated outlining the three corrective approaches.

Mr. Al Oliveira discussed the Trainer’s Room Project at New Bedford High School. Mr. Al Oliveira mentioned that Trainer’s room work would be proceeding within the next few weeks. Quotes for the Plumbing work were due within the next few days.

Voted unanimously on a motion by Mr. Bruce Oliveira and seconded by Mr. Amaral to adjourn.

The meeting adjourned at 6:15 pm.

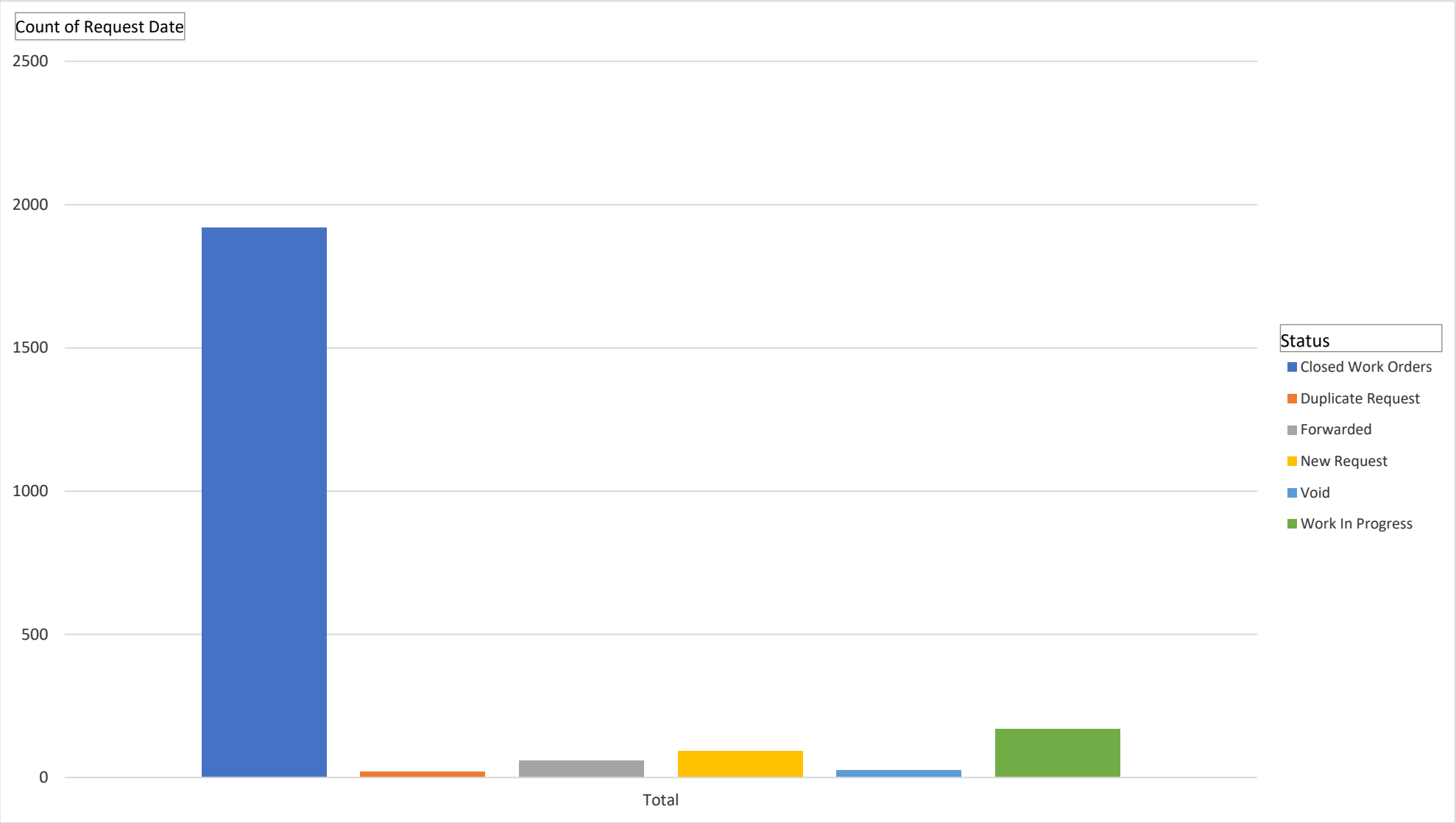
Al Oliveira

Al Oliveira
Director of Facilities

ⁱ The **Open Meeting Law** requires **public** bodies to create and approve **minutes** in a timely manner. A “timely manner” is considered to be within the next three **public** body **meetings** or 30 days from the date of the **meeting**, whichever is later, unless the **public** body can show good cause for further delay

Count of Request Date	Status						Grand Total
	Closed Work Orders	Duplicate Request	Forwarded	New Request	Void	Work In Progress	
Total	1920	20	59	93	25	170	2287

1/1/2020-9/2/2020

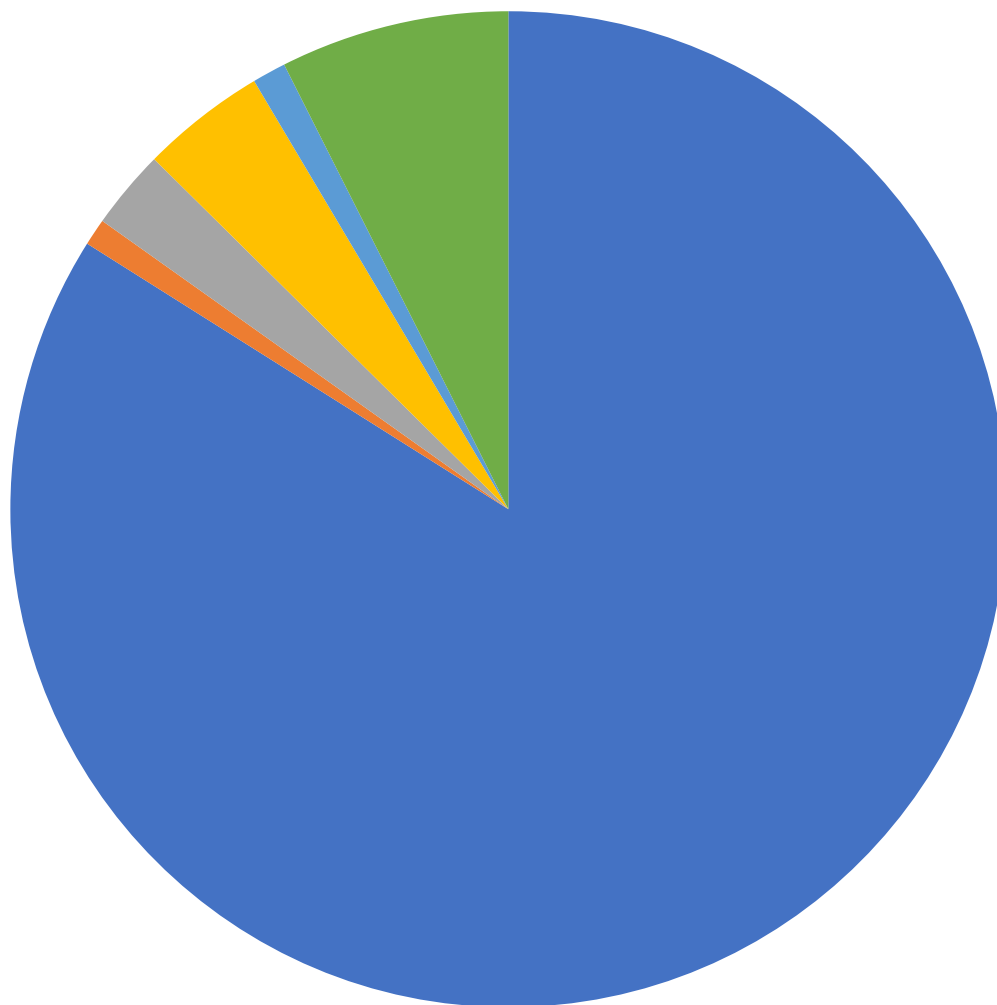


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